



# Village of Marvin

Application Date: \_\_\_\_\_

Application Number: \_\_\_\_\_

## APPLICATION FOR RESIDENTIAL ZONING PERMIT

Address of Subject Property:

Applicant(s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address of Applicant: \_\_\_\_\_ FAX: \_\_\_\_\_  
 \_\_\_\_\_ Zip \_\_\_\_\_  
 \_\_\_\_\_ Code: \_\_\_\_\_  
 Email: \_\_\_\_\_

Owner(s) Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address of Owner: \_\_\_\_\_ FAX: \_\_\_\_\_  
 \_\_\_\_\_ Zip \_\_\_\_\_  
 \_\_\_\_\_ Code: \_\_\_\_\_  
 Email: \_\_\_\_\_

### Lot Information:

Tax Parcel Number: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_ Lot #: \_\_\_\_\_

Zoning District (Please Circle One):    **SFR-1**    **SFR-2**    **SFR-3**    **Rural-Residential**    **Other:** \_\_\_\_\_

### Request is for (check all that apply):

- New Home Construction (Z)                       Addition (Z)
- Swimming Pool (A)                                       Deck, Porch, Covered Porch (A)
- Up fit (remodel or renovation – no change in footprint of structure) (Z)
- Accessory Structure (A)                               Other (please specify) \_\_\_\_\_

**DESCRIPTION OF WORK/PROPOSED USE:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Provide all Proposed Setback and Building Information:

Front Yard Setback \_\_\_\_\_ Rear Yard Setback \_\_\_\_\_ (L) Side Yard Setback \_\_\_\_\_ (R) Side Yard Setback \_\_\_\_\_ Building Height \_\_\_\_\_

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**GRADING:** Any proposed grading or fill that will alter the existing topographic conditions of the lot more than two feet or any alteration to existing channels, swales, or easements shall require Village approval. **No grading shall take place prior to approval.**

*Please check all of the following that apply:*

- This project requires the existing topographic conditions to be altered more than 2 ft. and/or requires an existing channel, swale, or easement to be altered. I have attached the required Grading Review Application containing the following information:
  - Vicinity map and scaled, sealed dimensional survey of the lot
  - Existing and proposed grade on the property
  - Existing and/or proposed channel location
  - Existing utilities
  - Existing and/or proposed drainage easement boundaries and any limits of flooding to be contained within the easement boundary. No fill shall be allowed without prior approval by the Village of Marvin.
- This project **does not** require alteration of more than 2 ft. to the existing topography nor does it require alteration of an existing channel, swale, or easement.

**FLOODPLAIN:** Development within a Floodplain is severely restricted per Article 18 of the Marvin Development Ordinance. *Please **initial** one of the following:*

- \_\_\_\_\_ There is existing floodplain located on the lot to which this permit applies and this floodplain is indicated on the attached survey. Base Flood Elevation (BFE) and Regulatory Flood Protection Elevations (FPE) are provided.
- \_\_\_\_\_ There is no existing floodplain located on the lot to which this permit applies.

Is there a creek within 200 feet of your lot? \_\_\_\_\_ If so, what is the approximate distance? \_\_\_\_\_

**TREE REMOVAL (Chapter 93):** A Tree Removal Permit is required before removing:

1. Canopy trees twelve (12) inches or larger in diameter-at-breast-height (dbh) and understory trees four (4) inches or larger dbh excluding individually owned, residentially zoned lots of record that existed on or before October 19, 2004 that are less than five (5) acres in area.
2. Trees growing on a slope greater than twenty-five (25) percent.
3. Any threatened or endangered species of tree as defined by the North Carolina State Department of Environmental Conservation or any Heritage or Specimen trees, as defined by the Village, regardless of size.

*Please **initial** one of the following:*

- \_\_\_\_\_ This project does not require the removal of any trees from the lot.
- \_\_\_\_\_ This project does require the removal of trees from the lot, but we are exempt from a Tree Removal Permit for the following reason(s): \_\_\_\_\_

\_\_\_\_\_ A Tree Removal Permit Application is attached.

**OTHER ORDINANCE REQUIREMENTS:** *(Please **initial** that you have read each of the following notices)*

- \_\_\_\_\_ Any approved permit shall be valid for six months from the date of issuance.
- \_\_\_\_\_ Any swimming pool must comply with Section 2.17-3 of the Marvin Development Ordinance
- \_\_\_\_\_ All outdoor lighting installed must comply with the Village of Marvin Lighting Ordinance.
- \_\_\_\_\_ Foundation permits and certificates of compliance shall be required for new and expanded residential structures. (Some accessory structures may be exempt. Ask Zoning Administrator for details.)
- \_\_\_\_\_ **An accessory structure must not include the presence of a range or oven, or utility connections suitable for servicing a range or oven (Unless received approval for an Accessory Dwelling. See 10.1-3 of the Marvin Development Ordinance)**

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**CERTIFICATION:**

I hereby certify that the information provided herein, to the best of my knowledge is correct. Any violation of an approved zoning permit may be grounds for its revocation along with any associated building permit.

**I have attached the following: (please check)**

- A fee, in accordance with the current fee schedule adopted by the Village of Marvin. Please note: all fees for regulation approval in the Village of Marvin are non-refundable, and checks that are returned will be subject to a returned check fee in accordance with the current fee schedule adopted by the Village of Marvin.
- A copy of a scaled, sealed dimensional survey drawn by a registered surveyor or engineer which shows the exact shape and dimensions of the lot to be built on; the exact shape, dimensions, use and location of other structures on the lot; the exact location of the proposed structure and required setback lines. If the residence to be constructed is located on a lot of 10+ acres, the survey need not be drawn and certified by an engineer or surveyor provided that the proposed residence is located not closer than two-hundred (200) feet from any lot boundary line.
- A floor plan of the proposed structure.
- A drawing showing the exterior of the building including height and drawn to scale.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**RETURN INFORMATION *Please check:***

\_\_\_ Email permit to me      \_\_\_ Fax permit to me      \_\_\_ Call when ready & I will pick up

*No application shall be considered complete unless accompanied by all information required above.*

*THIS SECTION FOR OFFICE USE ONLY*

To the best of my knowledge, this application is complete. Based on such information, I hereby \_\_\_\_\_ this zoning permit.

Approve      Disapprove

(If Applicable) Tree Removal Permit # \_\_\_\_\_ Grading Permit # \_\_\_\_\_

Notes/Conditions/Requirements placed on this permit: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator

\_\_\_\_\_  
Date