



Village of Marvin, North Carolina

Recommended Budget Fiscal Year 24-25

VILLAGE COUNCIL

Joe Pollino, Mayor
Kim Vandenberg, Mayor Pro-Tem
Jamie Lein, Councilmember
Bob Marcolese, Councilmember
Andy Wortman, Councilmember
Wayne Deatherage, Councilmember
John Baresich, Councilmember

VILLAGE MANAGER

Christina L. Amos

FINANCE DIRECTOR

Jill Carilli

VILLAGE CLERK

Austin W. Yow

Village of Marvin
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Marvin, NC 28173
704-843-1680
www.marvinnc.gov

BUDGET MESSAGE FOR FY25

To: Mayor and Village Council

Date: May 15, 2024

From: Christina Amos, Village Manager

Attached is the recommended FY25 budget for the Village of Marvin, which marks the 30th annual operating budget for the Village of Marvin. In accordance with § 159-26(b)¹, the operating budget breaks out relevant departments or municipal services and reflects the fund accounting structure as required by the N.C. Local Government Budget Fiscal Control Act.²

The recommended budget is \$3,180,133 which is a \$192,533 increase from the current year's adopted budget, however \$115,000 of this increase is an appropriation from our Unassigned Fund Balance (Savings). A large percentage of this increase is to provide funding for a Capital Project Ordinance Transfer of \$167,365 to meet the financial obligations of the Bonds Grove Church/Waxhaw Marvin Road Roundabout project. Additional increases are a result of necessary operational increases associated with inflation, increased demands in Planning/Zoning department, additional maintenance/capital needs necessary for infrastructure, and contractual obligation rises. The recommended budget is balanced, with a two-cent tax increase and no increase in Solid Waste fees. Since 2010, the Village has witnessed a surge of growth and tax rates have been stable around \$.05/\$100 valuation since the early 2000s. In 2020³, the Village witnessed a one-cent tax rate increase specifically dedicated to fund an additional law enforcement officer; no other operational increases were generated with this increase. Since the tax rate has remained stable and represents the lowest tax rate within Union County amongst municipalities that own and maintain a roadway system⁴ as NCGS§136-41.2 (b) prohibits municipalities under a \$.05/\$100 tax rate from participation eligibility.⁵ The proposed increase is necessary to meet current demands of the public. The proposed balanced budget maintains current levels of service to the Village of Marvin residents.

Revenue

The Ad Valorem tax (e.g., real property, personal property, and vehicle taxes) is a major source of the Village's revenue, representing 42% of total revenue. There was a slight increase in ad valorem, as the total valuation increased due to new residential developments and voluntarily annexed properties; this number will slowly continue to rise with construction of recently approved residential and commercial developments and the continual promotion of voluntary annexation. Revenues from unrestricted intergovernmental revenues (e.g., beer and wine tax, utility sales tax, and local option sales tax) represents 24% of total revenue and are projected to remain flat with the exception of Sales and Use Tax where a slight increase is anticipated. Powell Bill dollars

¹ https://www.ncleg.gov/EnactedLegislation/Statutes/PDF/BySection/Chapter_159/GS_159-26.pdf

² https://www.ncleg.net/enactedlegislation/statutes/html/byarticle/chapter_159/article_3.html

³ <https://www.unioncountync.gov/home/showpublisheddocument/1926/637762994334670000>

⁴ <https://www.unioncountync.gov/home/showpublisheddocument/7507/638259869112270000>

⁵ [https://connect.ncdot.gov/municipalities/State-Street-Aid/Powell%20Bill/Powell%20Bill%20General%20Statutes%20\(State%20Street-Aid%20Allocation%20Law\).pdf](https://connect.ncdot.gov/municipalities/State-Street-Aid/Powell%20Bill/Powell%20Bill%20General%20Statutes%20(State%20Street-Aid%20Allocation%20Law).pdf)

(representing 6% of the total budget) are expected to be slightly higher than last year based on an increase in funding. It is important to note that as additional roads are accepted from NCDOT and private developers, this revenue will increase slightly; however, the majority of Powell Bill funding is based off municipal population which remains relatively stable for Marvin.⁶ Permits and Fees represent 5% of the overall budget and include zoning and development permits and fees, reimbursable engineering costs; and a motor vehicle tag fee which is proposed at a \$5 increase from last year. Solid Waste revenues reflect 16% of the overall budget and include residential solid waste and disposal services for residents. There is no proposed increase in Solid Waste fees from the previous year. Investment revenues are projected to be about the same this year, with investments in FDIC-insured CDs through Pinnacle Bank. The FY25 budget also displays a new revenue for Solid Waste Disposal Tax now that the Village is providing Solid Waste and Recycling to residents.

Fund Balance: Like last year, there is a Fund Balance appropriation recommended for one-time expenditures on this year's budget for a total of \$115,000 in Unassigned Fund Balance. It is important to note that it is not uncommon for local governments to use Unassigned Fund Balance to pay for one-time expenditures. Conservative budgeting and fiscally prudent spending over the last few years have yielded growth in Marvin's reserves. Council has taken the stance to spend down/allocate some of its coffers, if considering any increases in tax rates, and therefore staff is recommending appropriation of Unassigned Fund Balance of \$115,000 to fund a Floodplain/Wetland Study, an additional Truck for our Public Works fleet, and a consultant for a Master Plan for our Heritage District.

Vision and Strategy

Per Council's strategic direction, the priorities, goals, and objectives that drove the decision-making process for the development of the FY25 operating budget are as follows:

Goals/Objectives:

- Continued facility maintenance and commitment to a 15-year amortization schedule of the new Village Hall facility.
- Creation of an additional Full Time Public Works Maintenance Staff and Planning Assistant to meet the increased public demands on the Village's Public Works AND Planning and Zoning Departments.
- Continued commitment to dedicated communications resources for public education/awareness.
- Creation of a Capital Project Fund for the Bonds Grove Church/Waxhaw-Marvin Road Roundabout project.
- Continued operation of residential solid waste services at no increase.
- Continue priority of public safety with law enforcement coverage during peak times 7 days/week with an 8.7% increase.
- Funding approved projects on the General Fund Capital Improvement Plan.

⁶ <https://connect.ncdot.gov/municipalities/State-Street-Aid/Powell%20Bill/Participation%20Requirements.pdf>

- Continued service of third-party Certified Public Accountant to assure professional standards of fiscally sound operations and GAAP procedures are met, including yellow book audits⁷ for grants expended.
- Observe contingency of \$50,000 for overall budget for unexpected projects throughout the year.
- Continue road preservation strategy by saving Powell Bill Funds in reserve for next Fiscal year road maintenance.
- Maintain competitive employee benefits package to include merit funding for high performing employees and a 4% Cost of Living Adjustment consistent with the Village's Personnel Policy; the NC League of Municipalities FY 24-25 Study⁸; and the US Bureau of Labor Statistic Consumer Price Index.⁹
- Increases in health insurance, property and liability premiums, renewal of the Grant-Funded Employee Assistance Program, and required participation of the NC Local Government Employee Retirement System.¹⁰
- Continue focusing on quality of life for Village residents with an increase in event planning AND an appropriation for Maintenance and Equipment Capital Reserve.
- Continued commitment to fund National Wildlife Federation Community (MARSH).
- Miscellaneous safety equipment for Village employees; contractual service for necessary tree removal for public safety; and capital expenses for brine and ice removal equipment for storm preparation/response on streets within the Village's roadway system.
- Other operational increases to include funding for internet service at Marvin Efirid Park; misc. grant matching funds; creation of a tree buffer allowance; new community survey; Marvin Heritage District Master Planning consultant; and increases in various software.

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⁷ <https://www.gao.gov/yellowbook>

⁸ <https://www.ncacc.org/wp-content/uploads/2023/04/FY24-NCLM-NCACC-Pay-Adjustment-Survey-Results.pdf>

⁹ <https://www.bls.gov/news.release/cpi.nr0.htm>

¹⁰ <https://www.myncretirement.com/documents/files/resources/north-carolina-retirement-systems-laws-2023/open>

Budget Overview by Revenue Source and Functional Area

The following is a summary of the balanced FY25 Recommended Budget for the Village of Marvin's General Fund.

Revenues by Type	Budgeted FY 24-25
Ad Valorem Taxes	\$1,338,919
Unrestricted Intergovernmental	\$ 752,000
Restricted Intergovernmental	\$ 187,864
Permits and Fees	\$ 155,000
Sales and Services	\$ 31,350
Investment Earnings	\$ 85,000
Fund Balance: Unassigned	\$ 115,000
Solid Waste	\$ 510,000
Miscellaneous	\$ 5,000
Total Revenue	\$3,180,133

Expenditures by Type	Budgeted FY 24-25
General Government	\$ 948,527
Planning & Zoning	\$ 260,597
Public Safety	\$ 256,064
Transportation	\$ 463,728
Culture and Recreation	\$ 211,291
Solid Waste Services	\$ 510,000
Public Works	\$ 479,926
Contingency	\$ 50,000
Total Expenditures*	\$3,180,133

*Transfers included in total expenditures presented (see next table for specific amounts)

Transfers	Proposed in Expenditures
Greenway Capital Project Fund	\$ 2,000
Capital Reserve Fund	\$ 5,000
Capital Reserve for Misc. Equipment	\$ 10,000
Capital Project Ordinance-Bonds Grove Church/Waxhaw Marvin Roundabout	\$167,365
Fund Balance-Restricted for Streets	\$102,000

The Village of Marvin also has several capital projects, which are authorized by project ordinance, with appropriations made by Council to the following capital project funds:

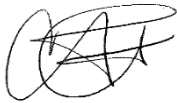
Project Name	Project Authorization	Balance Available
Farmer's Market	\$ 25,000	\$25,000
Greenway and Loop	\$138,500	\$55,000
Special Project Grant: ARPA	\$1,076,933	\$300,000
Special Projects: Infrastructure	\$150,000	\$150,000
Special Project Grant: VH Park	\$250,000	\$250,000

¹ Capital Project Fund Balance as of April 2024.

A public hearing to receive resident input on the recommended FY25 General Fund Budget is set for 6:00 pm at Marvin Village Hall, located at 10006 Marvin School Road, Marvin, NC 28173 on May 30, 2024. A copy of the FY25 Recommended Budget will be available for inspection with the Village Clerk at Village Hall and on the Village's website at www.marvinnc.gov.

I wish to express my thanks to the Mayor and Village Council for their support, leadership, and recognition of all Village employees who have accomplished so much this past year. It is our goal as staff to promote optimal quality of life for Marvin residents and we graciously appreciate the opportunity to serve. Please let me know if I can be of any further assistance as you review this proposal.

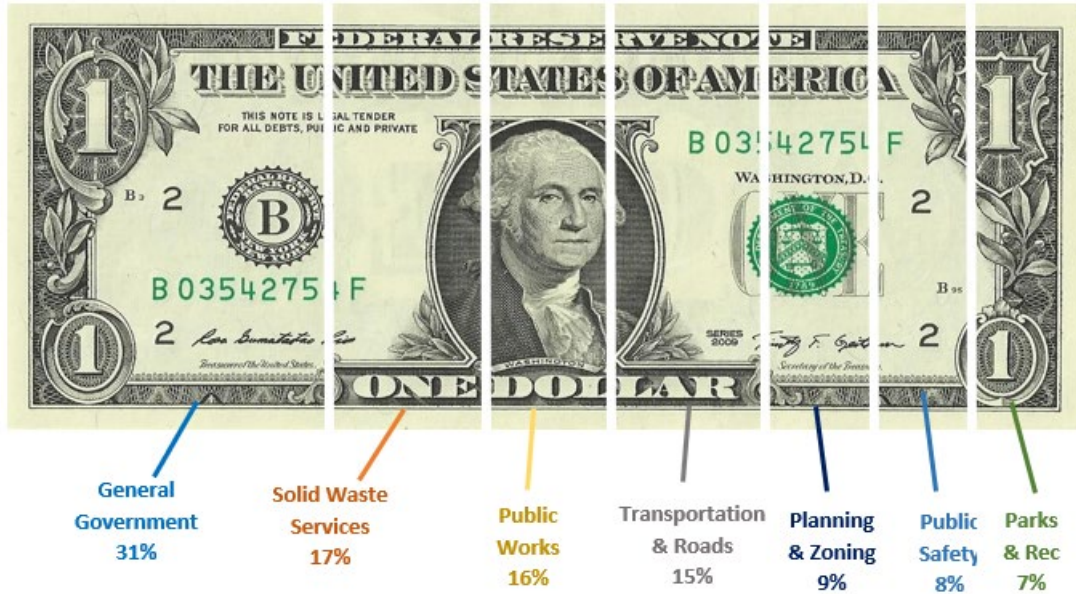
Respectfully submitted,



Christina L. Amos
Village Manager, ICMA-Credentialed Manager

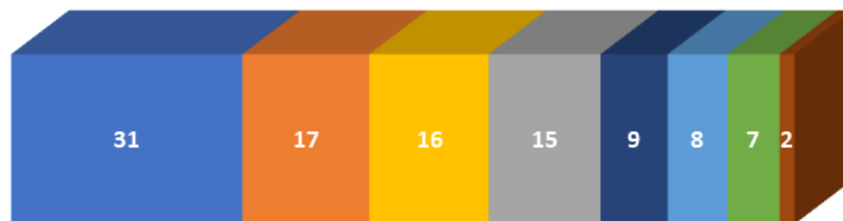
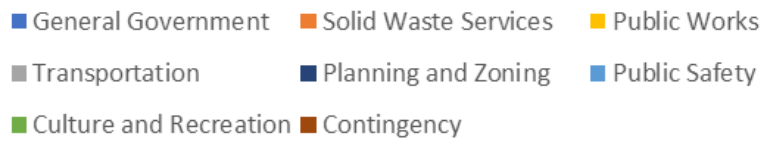
How a Dollar is Divided by Functional Area

PERCENTAGE OF A DOLLAR



CENTS PER DOLLAR

CENTS PER DOLLAR



ABOUT MARVIN

The Village of Marvin, in Union County, North Carolina was incorporated under the North Carolina General Statutes on July 1, 1994. Per the U.S. Census and as of 2020, the Village of Marvin's population was approximately 6,358.

The Village of Marvin is a Council-Manager form of government and is governed by an elected Mayor and six-member council, with our sixth member added during the 2023 election. The most updated Village Council meeting schedule can be found online at marvinnc.gov. Regular and special meetings are open to the public.

PROPERTY TAX RATES

Fiscal Year	Approved Tax Rate
1994 - 2001	2.5 cents
2002 - 2005	5.17 cents
2006 – 2019	5.00 cents
2020 – Present	6.00 cents
2024	8.00 cents

How are your Property Taxes Calculated? An Example:

Market Value	\$1,000,000
Divided by \$100 increment	\$ 10,000
Multiplied by the Real Property tax rate	<u>.0800</u>
Village property taxes due	<u>\$ 800.00</u>

Union County assesses real property at 100 percent of estimated market value. In accordance with NCGS § 159-11, a revaluation of real property is required at least every eight years. Union County's most recent revaluation was conducted on January 1, 2021.

The Union County Tax Department is responsible for real and personal property assessments for the Village each year. Once the tax base is certified by the Union County Board of Commissioners, the bills are printed, mailed and the collection process begins. The Village of Marvin's tax collection function was transferred to Union County on July 1, 2021. Therefore, Union County will collect all taxes on behalf of Marvin and remit collections to the Village monthly.

**BUDGET ORDINANCE
VILLAGE OF MARVIN, NORTH
CAROLINA FISCAL YEAR 2024-2025
OR-2024-05-XX**

BE IT ORDAINED by the Governing Board of the Village of Marvin, North Carolina:

Section 1: The following amounts are hereby appropriated to the General Fund for the operation of Village of Marvin and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, according to the following schedule:

General Government	\$948,527
Planning & Zoning	\$260,597
Public Safety	\$256,064
Transportation	\$463,730
Culture and Recreation	\$211,291
Solid Waste	\$510,000
Public Works	\$479,924
Contingency	\$ 50,000
Transfer to Greenways Capital Project Fund	*\$ 2,000
Transfer to Capital Reserve Fund	*\$ 5,000
Transfer to Capital Reserve Misc Equipment PW	*\$ 10,000
Transfer to Capital Reserve Roundabout	**\$ 167,365
Transfer to Fund Balance - Streets	**\$102,000

*These amounts are already included in the \$211,291 Culture and Recreation total.

**This amount is already included in the \$463,729 Transportation total.

Total Appropriations	\$3,180,133
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Section 2: It is estimated that the following revenues from the following major sources will be available in the General Fund during the fiscal year beginning July 1, 2024, and ending June 30, 2025, to meet the foregoing schedules:

Ad Valorem Taxes	\$1,338,919
Unrestricted Intergovernmental	\$752,000
Restricted Intergovernmental	\$187,864
Permits and Fees	\$155,000
Sales and Services	\$31,350
Investment Earnings	\$85,000
Miscellaneous	\$5,000
Fund Balance: Unassigned	\$115,000
Solid Waste	\$510,000

Total Estimated Revenues	\$3,180,133
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Section 3: There is hereby levied a tax at the rate of six cents (\$0.08) per one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2024, for the purpose of raising the revenue constituting the general property taxes listed as "Ad Valorem Taxes" in the General Fund in Section 2 of this ordinance.

Section 4: Pursuant to NCGS §§160A-314(a) and 160A-314.1(1) the Marvin Village Council previously imposed a collection fee for the collection of solid waste for each single-family residence within the municipal limits. The annual fee for FY 24-25 is \$250 per single-family residence.

Section 5: The Budget Officer and Finance Director are hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. Reallocations of up to \$5,000 in appropriations between the budget categories in the foregoing schedules, excepting capital outlay, Salaries and Related Expenditures, and Public Safety. Notification of all such reallocations shall be made to the Village Council in the Treasury Report following the month of reallocation.
- b. Utilize appropriations contained in contingencies as needed except to increase the Salaries and Related Expenditures schedule. Notification of all such appropriations from contingencies shall be made to the Village Council in the Treasury Report following the month of reallocation.
- c. Reallocation of appropriations for capital outlay, Salaries and Related Expenditures, and Public Safety shall require a budget ordinance amendment approved by Village Council.
- d. Transfers between line-item expenditures within a department without limitation and without a report being required. These changes must not result in increases in recurring obligations, such as salaries.
- e. Transfers up to \$3,000 between departments, including contingency appropriations within the same fund. The budget officer must make an official report on such transfers at the next regular meeting of the Governing Board.
- f. All transfers between funds require prior approval by the Governing Board in an amendment to the Budget Ordinance.

Section 6: This ordinance shall be the basis of the financial plan for the Village of Marvin during the Fiscal Year 2024-2025. The Budget Officer shall administer the Budget and ensure that Village employees are provided guidance and sufficient details to implement the budget. The Finance Director shall establish and maintain all records in agreement with this Budget Ordinance, and the appropriate General Statutes of the State of North Carolina.

Section 7: In accordance with G.S. 159-13, a copy of this Budget Ordinance shall be filed with the Village Clerk, the Budget Officer, and the Finance Director to be kept on file by them for their direction in the disbursement of funds.

Adopted this 23rd day of May 2024

Attest:

*Austin W. Yow
Clerk & Assistant to the Manager
Village of Marvin*

*Joseph E. Pollino, Jr., Mayor
Village of Marvin*