

<b>Policy Number</b> <b>P-2021-04-01</b>	<b>Title</b> Candidate Questionnaire Policy	<b>Subject</b> Administration
<b>Adopted</b> <b>April 13, 2021</b>	<b>Adopted by</b> Village Council	<b>Number of Pages</b> <b>1</b>

### **PURPOSE**

The purpose of the Candidate Questionnaire Policy is to regulate the usage and scope of a candidate questionnaire that may be incorporated into the Village's website during an election.

### **SCOPE**

The Candidate Questionnaire Policy applies to all candidates for the Village Council that seek to use the questionnaire.

### **POLICY**

The Marvin Village Council may incorporate, by majority vote, a questionnaire into the Village's website during an election year for Mayoral or Council candidates. If a questionnaire is implemented, it must be advertised through the Village's communication channels and made available to any Mayoral or Council candidate wishing to use it.

In addition to basic information about each candidate (name, address, subdivision, contact information, education, occupation), the questionnaire shall consist of the following questions:

1. Briefly describe yourself and your background.
2. Describe your experience and accomplishments.
3. What would be your top priorities for your term in office?
4. How do you plan to address those priorities?
5. What is your long-term vision for the Village and how do you plan to make it a reality?

Candidates may, but are not required to, include a photograph with their submission.

Those wishing to use the questionnaire to share information shall:

- Complete their submission online before two weeks elapse from the candidate filing deadline, as set by NCGS §163-294.2(c).
- Answer each question with a maximum of 150 words per question.

Those wishing to use the questionnaire shall not:

- Use the platform to attack other candidates or to use vulgar or inappropriate language.
- Include external links or references to other websites.
- Make more than one submission.
- Make submissions that are unrelated to the questions.
- Ask staff to revise or update their submission.
- Ask staff to answer questions regarding the content of other candidates' submissions.

Any candidate that violates this policy will have their submission rejected after review by the Village Attorney. Candidates that wish to have their submission removed may make such request in writing via email to the Village Clerk.

Completed submissions shall be listed on the Village's website in alphabetical order by the candidates' last names.

At the close of the election season, the candidate questionnaire shall be removed from the Village's website.