



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

## PARKS, RECREATION & GREENWAY BOARD MEETING September 1, 2020 – 9am – Village Hall (Virtual Meeting) AGENDA

### AGENDA ITEMS

1. Call to Order
2. Determine Quorum
3. Adoption of the Agenda
4. Adoption of the minutes: 8/4/2020 and 6/11/2020 (Joint with Council)
5. Public Comment Period

### PARK MANAGERS UPDATE

- |   |             |
|---|-------------|
| 1. Eagle Scout Project Update – Tristan Ridgeway..... | Derek Durst |
| 2. Tullamore Phase 2 Update.....                      | Derek Durst |

### UNFINISHED BUSINESS ITEMS

- |   |                        |
|---|------------------------|
| 1. Fit Trail Information Update.....                      | Derek Durst            |
| 2. National Night Out Planning Update.....                | Derek Durst            |
| 3. Roundabout Plantings.....                              | Derek Durst/PR&G Board |
| 4. Update on Marvin School Loop Trail Flooding Issue..... | Derek Durst            |

### NEW BUSINESS ITEMS

- |  |                 |
|--|-----------------|
| 1. Discussion of Letterboxing at the Park..... | Vice-Chair Culp |
|--|-----------------|

### AGENDA ITEMS

- |                                |   |
|--------------------------------|---|
| 1. Review of Action Items..... | Austin W. Yow                           |
| 2. Board Comments.....         | PR&G Board Members &<br>Council Liaison |

### ADJOURNMENT



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## PARKS, RECREATION & GREENWAY BOARD MEETING AGENDA

August 4, 2020 – 9 a.m.  
Village Hall (Virtual Meeting)

### AGENDA ITEM

#### 1. Call to Order

Chairman Baresich called the meeting to order at 9:13am.

#### 2. Determine Quorum

Chairman Baresich determined a quorum was present.

**Present:** Chairman Baresich, Vice-Chair Culp, Bob Nunnenkamp

**Present Virtually:** Mayor Pro Tem Vandenberg (Council Liaison)

**Absent:** None

**Staff Present:** Austin W. Yow, Rohit Ammanamanchi

**Staff Present Virtually:** Derek Durst, Christina Amos

#### 3. Adoption of the Agenda

Bob Nunnenkamp made a motion to remove Park Manager's Update, item #3 "National Night Out Update" and merge the discussion with Unfinished Business Items #2 "Discussion of National Night Out Planning."

**MOTION:** Bob Nunnenkamp made a motion to adopt the agenda as amended. The motion was seconded by Vice Chair Culp.

**VOTE:** The motion passed unanimously.

#### 4. Adoption of the minutes: 7/7/2020

**MOTION:** Vice Chair Culp made a motion to adopt the minutes from 7/7/2020. The motion was seconded by Bob Nunnenkamp.

**VOTE:** The motion passed unanimously.

#### 5. Public Comment Period

No comments were given.

### PARK MANAGER'S UPDATE

#### 1. TIME STAMP 3:20

##### Park Trail Update

Derek Durst, Park Manager, informed the Board that the trails at Marvin-Efird Park have been completed. The transition from mulch to crushed concrete will make the trails much more durable.

#### 2. TIME STAMP 6:30

##### Tullamore Phase 2 Update

Mr. Durst informed the Board that construction of the Tullamore Trail Phase 2 was delayed by inclement weather but has now begun. The trail is expected to be completed by the end of August.

#### 3. National Night Out Update

The Board agreed to merge this item with Unfinished Business Items #2, "Discussion of National Night Out Planning."

### UNFINISHED BUSINESS ITEMS

#### 1. TIME STAMP 7:40

Due to technical difficulties Council Liaison Vandenberg disconnected from the virtual meeting at approximately 9:20am.

##### Update on Meeting with AMT regarding Loop Flooding

Rohit Ammanamanchi, Planner and Zoning Administrator briefed the Board on recent discussions with Mike Walden, Engineer from AMT, regarding flooding on the loop trail by. Flooding seems to be due to changes upstream, roughly 30-50 yards of trail needs to be built up. Will brief the board next meeting.

**2. TIME STAMP 11:25**

**Discussion of National Night Out Planning**

Austin Yow, Village Clerk, read the following statement from Deputy Sheriff Tommy Gallis regarding current plans for National Night Out:

“I have spoken with Sgt. Davis about bringing over the SRT truck to National Night Out. Sgt. Davis said that we are on the schedule for that night. I spoke with Sgt. Coppedge about having an SRT sniper bring out some of the precision rifles and other SRT equipment. I still have not gotten any confirmation on who will be coming to the event. Sgt. Coppedge will not be able to make it due to a planned vacation. I will be getting in contact with Union EMS to see if they can have a med unit come by as well. Deputy Montgomery will be speaking to the Fire Dept. about having a fire truck here. I have not spoken to the area businesses yet about donations. I’m waiting towards the end of the month to see if National Night Out is still a go before asking for donations.”

Council discussed necessary preparations for the event. Mr. Durst voiced concerns regarding food preparation at NNO and encouraged attendees to pack picnics or for the Village to provide pre-packaged snacks and drinks. The Board agreed that communications about the event need to start soon but will wait until Council agrees with current plans.

**NEW BUSINESS ITEMS**

**1. TIME STAMP 24:30**

**Fit Trail Presentation**

Mr. Durst presented the Board with a proposal to purchase signs and equipment for a 20-station “fit trail” for \$9,000. Mr. Durst also suggested selling sponsorships to pay for the equipment. The Board voiced concerns regarding the cleaning and maintenance of equipment during the COVID-19 health crisis. The Board also wished to have additional information on installation costs, but generally favored the idea of placing the equipment at the park proper and not on the trail. Mr. Durst will present the Board with additional cost and maintenance information at the next meeting.

**2. TIME STAMP 35:30**

**Discussion of Roundabout Planting Design**

Mr. Durst informed the Board that he will need to submit a planting design for roundabouts to the Village Engineer who will take the proposal to NCDOT for approval. The Board discussed the types of plants to be included in the design, as well as the desire to discourage pedestrian traffic on the roundabouts. This project has \$15,000 budgeted for this fiscal year and planting is planned to occur this fall. The Board also discussed maintenance of landscaping.

Christina Amos, Village Administrator joined the meeting by phone at 10:09am. Ms. Amos clarified that irrigation for the roundabout plantings is not budgeted for this fiscal year. Ms. Amos briefed the Board on what aspects of the roundabout plantings are accounted for in this year’s budget. Ms. Amos left the meeting 10:19am.

**3. TIME STAMP 1:07:45**

**Discussion of Ideas for Memorializing Former Mayors**

Mr. Durst informed the Board of Council’s intention to memorialize former Mayors Kerr and Dispenziere. Mr. Durst presented ideas including benches and plaques. The Board discussed how to proceed with memorials in the future but approved the idea for a plaque for former Mayors Kerr and Dispenziere.

**4. TIME STAMP 1:17:10**

**Discussion of Music at the Park**

The Board discussed potentially using Marvin-Efird Park as a venue for local artists to perform. They also discussed the potential challenge of managing parking for such events.

**AGENDA ITEMS**

**1. TIME STAMP**

**Review of Action Items**

- Chairman Baresich will address Council on National Night Out and Roundabout Planting.

- Mr. Durst will get banner signs with changeable dates for National Night Out.
- Mr. Durst will obtain additional cost information on installation and maintenance for proposed “fit trail.”
- Mr. Durst will get prices for roundabout planting.
- Mr. Durst/Mr. Ammanamanchi will update the Board on the Loop Flooding at the next meeting.
- Mr. Yow will add “Discussion of Letterboxing at Park” onto PRG Agenda for September.

**2. TIME STAMP 1:28:35**

**Board Comments**

Chairman Baresich: No comments.

Vice-Chair Culp: Proposed creating a letterbox at the park, which will be discussed at the 9/1/2020 meeting.

Bob Nunnenkamp: Thanked Derek for the good work on the park picnic shelter. Happy about how the Board is progressing.

**ADJOURNMENT**

**MOTION:** Bob Nunnenkamp made a motion to adjourn the meeting at 10:45am.

**VOTE:** The motion passed unanimously.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
*John Baresich, Chairman*

\_\_\_\_\_  
*Austin W. Yow, Village Clerk  
 Village of Marvin*



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## VILLAGE COUNCIL AND PR&G BOARD SPECIAL MEETING MINUTES

June 11, 2020 – 10 am  
Village Hall, 10004 New Town Road  
Virtual Joint Meeting

### AGENDA ITEM

Mayor Pollino requested that Mayor Pro Tem Vandenberg preside over the meeting because he was out of town and attending the meeting remotely.

**MOTION:** Councilman Wortman made a motion to allow Mayor Pro Tem Vandenberg to open and preside over the joint meeting while Mayor Pollino attends remotely.

**VOTE:** The motion passed unanimously.

#### 1. Call to Order

Mayor Pro Tem Vandenberg called the Village Council joint meeting to order at 10:05 am. She verified a quorum of Council was present.

**Present:** Mayor Pro Tem Vandenberg, Councilman Wortman, and Council Lein

**Present Remotely:** Mayor Pollino and Councilman Marcolese attended remotely.

**Absent:** None

**MOTION:** Councilman Wortman made a motion to allow remote participation of Councilman Marcolese and Mayor Pollino

**VOTE:** The motion passed unanimously.

Vice-Chair Baresich called the PR&G Board joint meeting to order at 10:05 am. He verified a quorum was present and attending remotely

**Present Remotely:** John Baresich, Bob Nunnenkamp and Kristyna Culp

**MOTION:** Vice-Chair Baresich made a motion to allow remote participation of John Baresich, Bob Nunnenkamp and Kristyna Culp and seconded by Bob Nunnenkamp.

**VOTE:** The motion passed unanimously.

**Staff Present:** Christina Amos, Barbie Blackwell, Rohit Ammanamanchi and Derek Durst

#### 2. Adoption of the Agenda

**MOTION:** Mayor Pollino made a motion to adopt the agenda as presented.

**VOTE:** The motion passed unanimously.

**MOTION:** Bob Nunnenkamp made a motion to adopt the agenda as presented and seconded by Kristyna Culp.

**VOTE:** The motion passed unanimously.

#### TIME STAMP 7:30

#### 3. PR&G Park & Greenway Master Plan Update and Feedback

The Council and PR&G discussed the revisions to the plan. The Council provide helpful feedback and noted that the plan was very well done. It identified the PR&G Board's priorities and their challenges. The Village Council wants help the PR&G Board find ways to accomplish their goals outlined in the plan.

#### TIME STAMP 31:20

**4. Discussion and Consideration of Meeting Dates for the Gene Stowe Presentation**

The Council and PR&G Board discussed a possible late summer or fall event. They also discussed holding the presentation at the Town Hall Meeting.

Mr. Baresich noted that he would continue his conversations with Gene Stowe on securing presentation dates.

**TIME STAMP 40:50**

**5. MARSH Update**

Bob Nunnenkamp, Chairman, reported that the Committee has been working hard securing habitats and educational programs. He noted the Committee have worked with the schools to help them get certified as a Bird Habitat. He introduced the upcoming speaker series on Birds with Carol Buie-Jackson, Native Plants with Dr. Larry Mellichamp and Composting with Don Boekelheide. He encouraged all neighborhoods to get involved and support MARSH.

Village Council directed Mr. Nunnenkamp to coordinate dates with Village Staff on scheduling the upcoming speaker events.

**TIME STAMP 54:10**

**6. Discussion and Consideration of Event Dates**

The Council and PR&G Board discussed the following Event Dates:

- National Night Out (NNO) – is scheduled for October 6<sup>th</sup> due to the pandemic.
- Tree Lighting – December 12<sup>th</sup> at Marvin Efird Park – suggested engaging the schools to help with the Art Display on the tree.
- Marvin Movie Night/Chili Cook Off
- Cool Cars of Marvin – hold it at the Village Hall

**ADJOURNMENT**

**MOTION:** Mayor Pro Tem Vandenberg made a motion to adjourn the joint meeting of Village Council at 11:01 am.

**VOTE:** The motion passed unanimously.

**MOTION:** Bob Nunnenkamp made a motion to adjourn the joint meeting of the PR&G Board at 11:01 am.

**VOTE:** The motion passed unanimously.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
*John Baresich, Chairman*

\_\_\_\_\_  
*Christina Amos, Deputy Clerk  
Village of Marvin*