



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## PARKS, RECREATION, & GREENWAYS BOARD MEETING AGENDA

September 28, 2021 – 9am  
Village Hall, 10004 New Town Road  
Work Session (Virtual Meeting)

### AGENDA ITEMS

1. Call to Order
2. Determine Quorum
3. Adoption of the Agenda
4. Adoption of the Minutes: 9/7/21

### UNFINISHED BUSINESS ITEMS

- |    |  |             |
|----|--|-------------|
| 1. | Discussion of National Night Out 2021 (Next Tuesday Night) | Derek Durst |
| 2. | Discussion of 2022 Marvin Day Event Planning               | Derek Durst |

### NEW BUSINESS ITEMS

### AGENDA ITEMS

- |    |   |               |
|----|---|---------------|
| 1. | Review of Action Items & Ongoing Action Item List | Austin W. Yow |
| 2. | Board Comments                                    | PR&G Board    |

### ADJOURNMENT



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## PARKS, RECREATION, & GREENWAYS BOARD MEETING MINUTES

September 7, 2021 – 9am  
Village Hall, 10004 New Town Road  
Regular Meeting (Virtual Meeting)

### AGENDA ITEMS

**1. Call to Order**

Chairman Baresich called the meeting to order at 9:04am.

**2. Determine Quorum**

Chairman Baresich determined that a quorum was present.

**Present:** Chairman Baresich, Vice-Chair Culp, Mayor Pro Tem Vandenberg

**Present Virtually via Webex:** Dan Wilson

**Absent:** Bob, Nunnenkamp, None (1 Vacant Seat)

**Staff Present:** Derek Durst, Austin W. Yow, Hunter Nestor

**3. Adoption of the Agenda**

**MOTION:** Vice-Chair Culp moved to adopt the agenda as presented. Dan Wilson seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

**4. Adoption of the Minutes: 8/3/21**

**MOTION:** Vice-Chair Culp moved to adopt the minutes as presented. Dan Wilson seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

**5. Public Comment Period**

No comments were given.

### PUBLIC FACILITIES MANAGER'S UPDATE

**TIME STAMP 2:30**

**1. Roundabout Planting Quote Update**

Derek Durst, Public Facilities Manager, presented two quotes for replanting and adding additional plants to the two roundabouts on New Town Road. Mr. Durst and the Board discussed the quotes in depth. The Board asked for clarification on the number and size of the quoted boxwoods, the color of the lantanas, as well as some of the proposed charges for clean-up, recycling, and supply pickup. Mr. Durst will work on getting the quote revised with the Board's feedback.

**TIME STAMP 18:05**

**2. National Night Out Reminder**

Mr. Durst reminded the Board that the rescheduled National Night Out event is one month away, on Tuesday, October 5 from 5:30pm to 8pm.

### UNFINISHED BUSINESS ITEMS

**TIME STAMP 20:00**

**1. Discussion of 2022 Marvin Day Event Planning (Events, Budget, Communications, etc.)**

Chairman Baresich informed the Board that he has made progress on securing the parking lot and stadium at Marvin Ridge High for Marvin Day. He stated that staff has been working on the rental paperwork. Vice-Chair Culp has been working on the event logo and will get another logo based on a horse. She informed the Board that Bob Nunnenkamp has been lining up artists and gardeners up for the art and gardens tours. Mayor Pro Tem Vandenberg stated that she spoke with the Raptor Center about participating in Marvin Day. She stated that they plan to set up a booth at the park with games and information. They also plan to conduct a 45-minute program in the barn with birds. They may release a rehabilitated bird if any birds are ready for release. The Board discussed the allocation of duties, the use of event spaces and parking, the event budget, and food trucks in depth.

## NEW BUSINESS ITEMS

### TIME STAMP 50:10

#### 1. Update on Future Trails

##### a. Tullamore Phase 3 & Connector to Rea Rd Commercial

Hunter Nestor, Planning & Zoning Administrator, informed the Board that Council pushed back the Tullamore Phase 3 Trail. The Board discussed the possible donation of land from Pulte Homes near the Towns at Ardrey development for park land, as well as the securement of an easement to connect the Tullamore/Amber Meadows Trails to the commercial corridor on Rea Road.

##### b. Preserve Trail & Innisbrook Connector

Mr. Nestor stated that he and Mr. Durst will be working on an RFP for the Preserve Trail soon. Council has funded the trail in this year's budget. Mr. Nestor reflected on his previous discussion with Innisbrook residents who were interested in providing a trail easement to connect Innisbrook to the Preserve Trail. He stated that discussions are ongoing and that he will provide an update when he has more information.

##### c. Belle Grove Trail

Mr. Nestor stated that the Belle Grove community is not in favor of the construction of this trail due to privacy concerns. He informed the Board that Council directed him to ask the developer to provide a fee-in-lieu instead of building the trail. He stated he was also directed to ensure that the Village retains the trail easement.

##### d. Roundabout-Marvin Road Sidewalks

Mr. Wilson asked staff where NCDOT and the Village stand with the construction of sidewalks along Marvin Road in relation to the construction of the roundabout at New Town and Marvin Road. Staff will consult with NCDOT.

## AGENDA ITEMS

#### 1. Review of Action Items

- Mr. Durst will get a revised roundabout planting quote and place it on the September 14 Council agenda.
- Mr. Durst will ensure the weekend for Marvin Day is blocked off on the Barn and Picnic Shelter schedules.
- Mr. Durst will talk to Marvin Elementary about using the field for Marvin Day.
- Vice-Chair Culp will work on a horse logo for Marvin Day.
- Mr. Yow will place "National Night Out" and the "Spring Town Hall Meeting" on the September 14 Council agenda.
- Mr. Yow will talk to Banks Presbyterian Church about using facilities (Village Hall and parking) for Marvin Day.
- Mr. Yow will change the November PRG Work Session into a joint meeting with Council.
- Mr. Nestor will talk with NCDOT about pedestrian connectivity near the future New Town/Marvin Road roundabout.
- Mr. Nestor will send the Village Hall plans with trail easements to Mr. Wilson.

#### 2. Review of Ongoing Action Item List

The Board reviewed the Ongoing Action Item List and made revisions.

#### 3. Board Comments

No comments were given.

## ADJOURNMENT

**MOTION:** Vice-Chair Culp moved to adjourn the meeting at 10:35am. Dan Wilson seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
*John Baresich, PR&G Board Chairman  
Village of Marvin*

\_\_\_\_\_  
*Austin W. Yow  
Village Clerk & Assistant to the Manager*

PR&G ACTION ITEM LIST				
Meeting Date	Item	Action Needed	Person Responsible	Status
2021				
3/2/2021	MEP Sign	Move forward with the new park signs.	Derek	In Progress
3/2/2021	Pocket Park Projects	Check with the Girl Scouts about projects for the pocket park.	Vice-Chair Culp	On Hold
3/2/2021	Pocket Park Projects	Check with the Eagle Scouts about projects for the pocket park.	Derek	On Hold
3/2/2021	Pocket Park Projects	Contact Marvin Elementary art teachers.	Mayor Pro Tem Vandenberg & Chairman Baresich	In Progress
4/13/2021	Trail Parking	Look into Trail Parking at Swim Club & Storage Facility (Or other alternatives)	Hunter	In Progress
4/13/2021	Amber Meadows	Look into using Amber Meadows sidewalk for trail map	Hunter	In Progress
5/4/2021	Pocket Park	Walk through Pocket Park site	Vice-Chair Culp & Derek	In Progress
5/4/2021	Greenway Flooding	Meet with NCDOT to fix pitch of ditch.	Christina, Councilman Wortman, Dan Wilson	In Progress
5/25/2021	Marvin Day Planning	Draft a communication to target sponsors and local businesses for the 2022 Marvin Day Celebration.	Chairman Baresich & Austin	In Progress
6/1/2021	Belle Grove Greenway	Research realigning the Belle Grove Greenway.	Hunter	In Progress
6/1/2021	Belle Grove Greenway	Research a fee in lieu of the Belle Grove Greenway.	Hunter	In Progress
7/13/2021	Roundabout Plants	Get a quote from the Village's landscaper to switch out the plants at the roundabouts.	Derek	In Progress
7/13/2021	Marvin Day	Work on the health expo and blood drive.	Derek	In Progress
7/13/2021	Cottage Garden	Get together about the washout at the Cottage Garden at the Park.	Derek & Dan Wilson	In Progress
7/13/2021	Marvin Day	Map out a run for Marvin Day.	Dan Wilson	In Progress
7/13/2021	Marvin Day	Work on a car show and events at Firethorne.	Mayor Pro Tem Vandenberg	In Progress
7/13/2021	Marvin Day	Continue to work on equestrian events will talk to Marvin Ridge High.	Chairman Baresich	In Progress
7/13/2021	Marvin Day Logo	Work on a Marvin Day logo and sponsorship tier structure.	Vice-Chair Culp	In Progress
7/27/2021	Marvin Day	Establish the Marvin Day sponsorships at the September 28 PR&G Board work session meeting.	PR&G Board	In Progress
7/27/2021	Marvin Day	Work on the nature walks and t-shirt logos for Marvin Day.	Vice-Chair Culp	In Progress
7/27/2021	Marvin Day	Work on garden/art tours and ice cream for Marvin Day.	Bob Nunnenkamp	In Progress
7/27/2021	Marvin Day	Continue to talk with Marvin Ridge High and will continue to work on equine events for Marvin Day.	Chairman Baresich	In Progress
7/27/2021	Marvin Day	Meet with representatives from Firethorne about using their venue, and with the Raptor Center about being involved with Marvin Day.	Mayor Pro Tem Vandenberg	In Progress
7/27/2021	Marvin Day	Work on the car show for Marvin Day.	Mayor Pollino & Councilman Marcolese	In Progress
7/27/2021	Marvin Day	Work on arranging a band for Marvin Day.	Councilman Lein	In Progress
7/27/2021	Marvin Day	Work on food trucks.	Dan Wilson	In Progress
9/7/2021	Roundabout Plants	Get a revised roundabout planting quote and place it on the September 14 Council agenda.	Derek	In Progress
9/7/2021	Marvin Day	Ensure the weekend for Marvin Day is blocked off on the Barn and Picnic Shelter schedules.	Derek	In Progress
9/7/2021	Marvin Day	Talk to Marvin Elementary about using the field for Marvin Day.	Derek	In Progress

Meeting Date	Item	Action Needed	Person Responsible	Status
9/7/2021	Marvin Day Logo	Work on a horse logo for Marvin Day.	Vice-Chair Culp	In Progress
9/7/2021	Agenda	Place "National Night Out" and the "Spring Town Hall Meeting" on the September 14 Council agenda.	Austin	Complete
9/7/2021	Marvin Day	Talk to Banks Presbyterian Church about using facilities (Village Hall and parking) for Marvin Day.	Austin	Complete
9/7/2021	Meetings	Change the November PRG Work Session into a joint meeting with Council.	Austin	Complete
9/7/2021	Trails	Talk with NCDOT about pedestrian connectivity near the future New Town/Marvin Road roundabout.	Hunter	In Progress
9/7/2021	Village Hall Trails	Dend the Village Hall plans with trail easements to Mr. Wilson.	Hunter	In Progress