



VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

PARKS, RECREATION, & GREENWAYS BOARD MEETING AGENDA

July 13, 2021 – 9am
Village Hall, 10004 New Town Road
Regular Meeting (Virtual Meeting)

AGENDA ITEMS

1. Call to Order
2. Determine Quorum
3. Adoption of the Agenda
4. Adoption of the Minutes: 6/1/21
5. Public Comment Period

PUBLIC FACILITIES MANAGER'S UPDATE

UNFINISHED BUSINESS ITEMS

Discussion of 2022 Marvin Day Event Planning	PR&G Board
Discussion and Consideration of Roundabout Plants	Vice-Chair Culp
Discussion of National Night Out 2021	Derek Durst

NEW BUSINESS ITEMS

AGENDA ITEMS

- | | |
|--|---------------|
| 1. Review of Action Items & Ongoing Action Item List | Austin W. Yow |
| 2. Board Comments | PR&G Board |

ADJOURNMENT



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PARKS, RECREATION, & GREENWAYS BOARD MEETING MINUTES

June 1, 2021 – 9am

Village Hall, 10004 New Town Road

Regular Meeting (Virtual Meeting)

AGENDA ITEMS

1. Call to Order

Chairman Baresich called the meeting to order at 9:04am.

2. Determine Quorum

Chairman Baresich determined a quorum was present.

Present: Chairman Baresich, Vice-Chair Culp, Bob Nunnenkamp

Present Virtually via Webex: Mayor Pro Tem Vandenberg (*Council Liaison*)

Absent: Dan Wilson

Staff Present: Austin W. Yow, Rohit Ammanamanchi

3. Adoption of the Agenda

Board members requested to make the following changes:

- Add New Business Item #5 “Park Update”

MOTION: Bob Nunnenkamp moved to adopt the agenda as amended. Vice-Chair Culp seconded the motion.

VOTE: The motion passed unanimously, 3-0.

4. Adoption of the Minutes: 5/25/21

MOTION: Vice-Chair Culp moved to adopt the 5/25/21 minutes as written. Bob Nunnenkamp seconded the motion.

VOTE: The motion passed unanimously, 3-0.

5. Public Comment Period

No comments were given.

PUBLIC FACILITIES MANAGER’S UPDATE

No update was given.

UNFINISHED BUSINESS ITEMS

TIME STAMP 3:55

1. Discussion and Recommendation of Sketch Plan of the Estates at Marvin Branch Subdivision

Rohit Ammanamanchi, Planning & Zoning Administrator, described the sketch plan for the proposed Estates at Marvin Branch subdivision, which would be located on Joe Kerr Road across from Helaina Court. He highlighted the inclusion of trail easements that would run along the western side of the property from Joe Kerr Road northward to the rear of the property and would eventually connect to the future expansion of the Six Mile Creek Greenway in Mecklenburg County. An additional easement would run along the rear of the property to provide a connection to the Marvin Creek subdivision. Mr. Ammanamanchi discussed the sketch plan in depth and answered questions from the board regarding lot sizes, buffers, etc. (*See attached documents, which are included as references in these minutes*).

MOTION: Vice-Chair Culp moved to recommend the sketch plan of the Estates at Marvin Branch Subdivision. Bob Nunnenkamp seconded the motion.

VOTE: The motion passed unanimously, 3-0.

TIME STAMP 21:25

2. Discussion of Roundabout Plantings

Chairman Baresich updated the Board that Public Facilities Manager Derek Durst, Mayor Pro Tem Vandenberg, and Councilman Wortman met with the landscape company for the roundabouts. The company agreed to replace the dead plants later in the fall of the year.

TIME STAMP 31:10

3. Discussion of Eagle Scout Projects

Board members discussed ideas for Eagle Scout projects, these items included compost bins, fire pits and benches, a flagpole, an informational kiosk, mason bee houses, outdoor workout equipment, signs to identify plants and trees, butterfly gardens, and MARSH-related projects. The Board agreed to propose compost bins and signs for plant identification to Eagle Scouts that may be looking for projects.

TIME STAMP 45:00

4. Discussion of 2022 Marvin Day Celebration

Board members discussed designating a staff member to run point on the event planning.

NEW BUSINESS ITEMS

TIME STAMP 58:25

1. Discussion of Communications for Marvin Day (Volunteers, Sponsors, and Businesses)

Board members discussed drafting emails and website messages to announce the proposed date for the 2022 Marvin Day Celebration, Saturday, May 21, 2022, as well as to recruit support from volunteers, sponsors, and businesses.

TIME STAMP 1:06:35

2. Discussion of Belle Grove Greenway

Mr. Ammanamanchi reflected on the recent discussions with residents of the Belle Grove subdivision. These residents are advocating for the developer to not construct the greenway due to concerns relating to privacy and crime. He also stated that the greenway, if built, would be expensive to maintain. The Board discussed this item in depth.

TIME STAMP 1:36:20

3. Discussion of Dates for Fall Community Clean Up Event

The Board discussed dates to schedule another litter clean up event. The Board tentatively scheduled the event for Saturday, October 16, 2021.

TIME STAMP 1:38:40

4. Discussion of 2021 National Night Out

Chairman Baresich asked the Board how they wished to proceed with planning for National Night Out. The Board discussed having the event in either August or October, potentially having a community movie night during the event, and coordinating with police officers.

TIME STAMP 1:50:55

5. Park Update

Vice-Chair Culp informed the Board that there has been a lot of glitter litter at Marvin Efird Park. She recommended having signage to encourage people not to leave glitter.

She added that she has recruited volunteers to work in the gardens at Marvin Efird Park. To address the need for future volunteers, she proposed allowing people to volunteer in exchange for a barn rental.

AGENDA ITEMS

TIME STAMP 2:01:40

1. Review of Action Items & Ongoing Action Item List

- Mr. Yow will place “Discussion and Consideration of Roundabout Plants” on the July 13 PR&G Board agenda.
- Mr. Yow will send out communications announcing that the roundabout plants are in the process of being replaced.
- Mr. Yow will create a “Volunteer Opportunities” page on the website.
- Mr. Yow will get information on website traffic.
- Mr. Yow will add National Night Out to the communications.
- Mr. Yow will add “Discussion of Litter Glitter at Marvin Efird Park” to Council June 8 agenda.

- Mr. Yow and Chairman Baresich will work on communications to announce Marvin Day and to recruit volunteers, sponsors, and businesses.
- Chairman Baresich will coordinate with the Marvin Police Officers about National Night Out.
- Vice-Chair Culp will work on a logo for Marvin Day.
- Vice-Chair Culp and Bob Nunnenkamp will work on recommending plants for the roundabouts.
- Mr. Ammanamanchi will research realigning the Belle Grove Greenway.
- Mr. Ammanamanchi will research a fee in lieu of the Belle Grove Greenway.

The Board reviewed the list and made changes.

2. Board Comments

No comments were given.

ADJOURNMENT

MOTION: Vice-Chair Culp moved to adjourn the meeting at 11:11am. Bob Nunnenkamp seconded the motion.

VOTE: The motion passed unanimously, 3-0.

Adopted: _____

*John Baresich, Chairman
 Village of Marvin*

*Austin W. Yow
 Village Clerk & Assistant to the Manager*

ROUNDBOUT

RECOMMENDED PLANTINGS

1. WINTERGREEN BOXWOODS

- a. NON-DECIDUOUS (EVERGREEN)
- b. HARDY
- c. TAKES FULL SUN
- d. CREATE A HEDGE/EASY TO MANAGE HEIGHT

2. NATIVE PLANTS

- a. MUHLY GRASS: ALREADY PLANTED
- b. WE MAY WANT ADD MORE MUHLY GRASS AND OR ANOTHER TYPE OF NATIVE PLANT IN THIS SECTION.
- c. THESE PLANTS WILL BE TRIMMED IN MID TO LATE FEBRUARY TO ABOUT 6 INCHES OFF THE GROUND SO ALL YOU WILL SEE IS MULCH FOR ABOUT 2 MONTHS.

3. ANNUALS AND PERENNIALS

- a. KRISTYNA WILL MAKE RECOMMENDATIONS ON PLANT TYPE
- b. THE ANNUAL/PERENNIAL BED WILL BE ROTATED (SPRING AND FALL).

4. EXISTING HOLLY'S

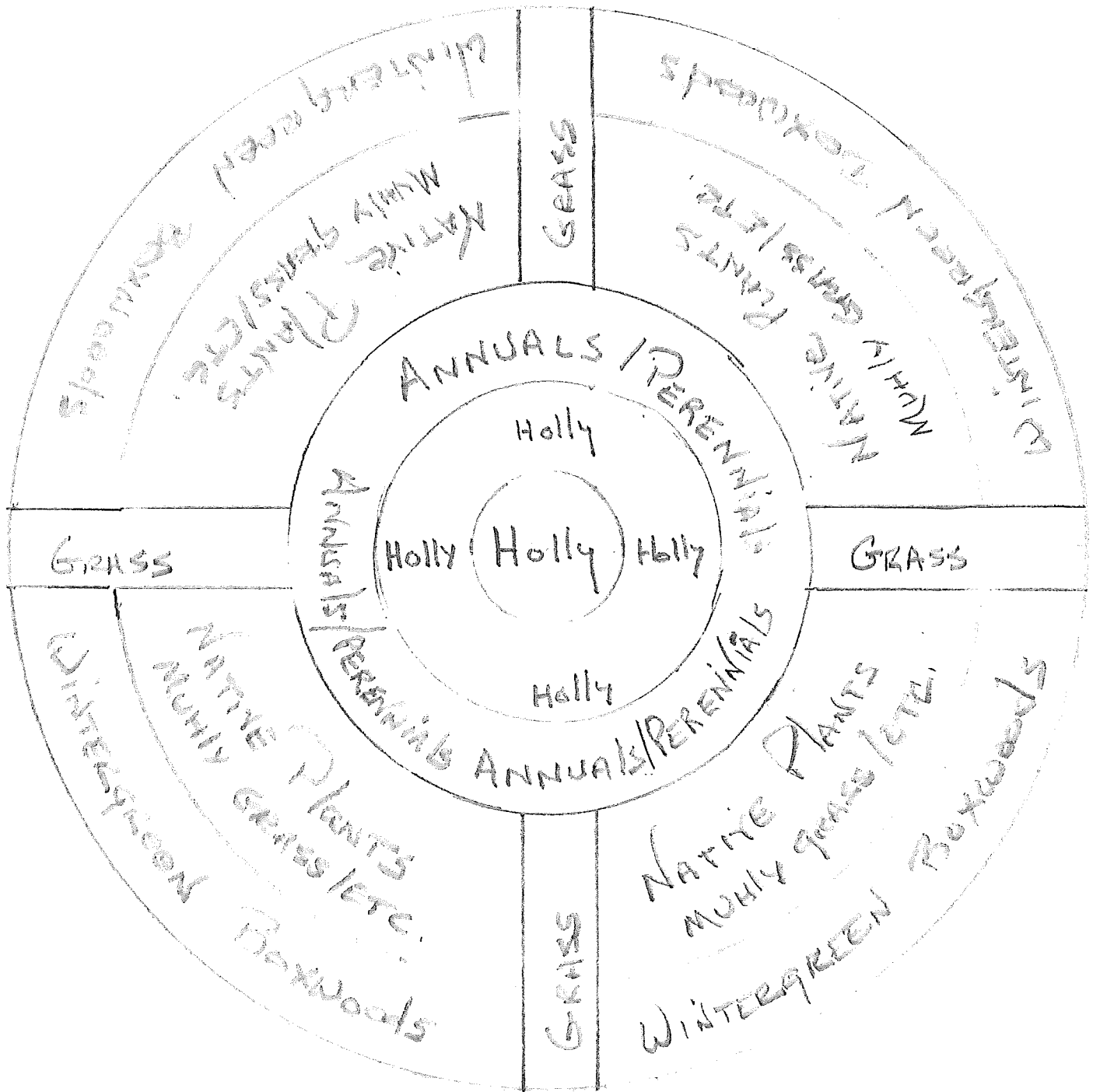
- a. MAINTAIN AND TRIM TO ENSURE THAT THE PLANTS FLUSH/BECOME FULL AT THE BOTTOM. NO NEED TO REPLACE AT THIS TIME

5. REPLACE TREE IN CENTER OF ROUNDBOUT WITH A HOLLY

- a. THE PLANT WILL BE EVERGREEN
- b. PLANT TO BE TRIMMED INTO A SPHERICAL SHAPE
- c. POSSIBLY AN ACADIANA HOLLY

COMMENTS:

- 1. NO PLANTS SHOULD BE PLANTED THIS FALL UNTIL WE HAVE IRRIGATION
- 2. RECOMMEND RUNNING ELECTRICAL TO ROUNDBOUT WITH 4 OUTLETS (ONE IN EACH QUADRANT). IDEALLY, WE WOULD LIKE TO BE ABLE TO PUR UP CHRISTMAS/HOLIDAY LIGHTS ASSUMING DOT ALLOWS.
- 3. THE PLAN HAS BEEN RUN BY MANAGERS AT PIKES NURSERY AND KINGS NURSERY. BOTH FEEL THIS IS A SOLID PLAN



PR&G ACTION ITEM LIST				
Meeting Date	Item	Action Needed	Person Responsible	Status
2021				
3/2/2021	MEP Sign	Move forward with the new park signs.	Derek	In Progress
3/2/2021	Pocket Park Projects	Check with the Girl Scouts about projects for the pocket park.	Vice-Chair Culp	On Hold
3/2/2021	Pocket Park Projects	Check with the Eagle Scouts about projects for the pocket park.	Derek	On Hold
3/2/2021	Pocket Park Projects	Contact Marvin Elementary art teachers.	Mayor Pro Tem Vandenberg & Chairman Baresich	In Progress
4/13/2021	Trail Parking	Look into Trail Parking at Swim Club & Storage Facility (Or other alternatives)	Rohit	In Progress
4/13/2021	Amber Meadows	Look into using Amber Meadows sidewalk for trail map	Rohit	In Progress
5/4/2021	Pocket Park	Walk through Pocket Park site	Vice-Chair Culp & Derek	In Progress
5/4/2021	Greenway Flooding	Meet with NCDOT to fix pitch of ditch.	Christina, Councilman Wortman, Dan Wilson	In Progress
5/25/2021	Marvin Day Planning	Draft a communication to target sponsors and local businesses for the 2022 Marvin Day Celebration.	Chairman Baresich & Austin	In Progress
6/1/2021	Agenda	Place "Discussion and Consideration of Roundabout Plants" on the July 13 PR&G Board agenda.	Austin	Complete
6/1/2021	Communications	Send out communications announcing that the roundabout plants are in the process of being replaced.	Austin	Complete
6/1/2021	Website	Create a "Volunteer Opportunities" page on the website.	Austin	Complete
6/1/2021	Website	Get information on website traffic.	Austin	Complete
6/1/2021	Communications	Add National Night Out to the communications.	Austin	Complete
6/1/2021	National Night Out	Coordinate with Officers on National Night Out	Chairman Baresich	In Progress
6/1/2021	Marvin Day Logo	Work on a logo for Marvin Day.	Vice-Chair Culp	In Progress
6/1/2021	Roundabout Plants	Work on recommending plants for the roundabouts.	Vice-Chair Culp & Bob Nunnenkamp	In Progress
6/1/2021	Belle Grove Greenway	Research realigning the Belle Grove Greenway.	Rohit	In Progress
6/1/2021	Belle Grove Greenway	Research a fee in lieu of the Belle Grove Greenway.	Rohit	In Progress
6/1/2021	Agenda	Place "Discussion of Glitter Litter" on June 8 Council agenda	Austin	Complete