



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | [www.marvinnc.org](http://www.marvinnc.org)

## PARKS, RECREATION, & GREENWAYS BOARD MEETING AGENDA

August 3, 2021 – 9am  
Village Hall, 10004 New Town Road  
Regular Meeting (Virtual Meeting)

### AGENDA ITEMS

1. Call to Order
2. Determine Quorum
3. Adoption of the Agenda
4. Adoption of the Minutes: 7/27/21
5. Public Comment Period

### PUBLIC FACILITIES MANAGER'S UPDATE

### UNFINISHED BUSINESS ITEMS

- |  |             |
|--|-------------|
| 1. Discussion of 2021 National Night Out (Tonight) | Derek Durst |
| 2. Discussion of 2022 Marvin Day Event Planning    | Derek Durst |

### NEW BUSINESS ITEMS

- |                                       |                |
|---------------------------------------|----------------|
| 1. Discussion of Eagle Scout Projects | Bob Nunnenkamp |
|---------------------------------------|----------------|

### AGENDA ITEMS

- |  |               |
|--|---------------|
| 1. Review of Action Items and Ongoing Action Item List | Austin W. Yow |
| 2. Board Comments                                      | PR&G Board    |

### ADJOURNMENT



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## PARKS, RECREATION, & GREENWAYS BOARD MEETING MINUTES

July 27, 2021 – 9am

Village Hall, 10004 New Town Road

Work Session

### AGENDA ITEMS

**1. Call to Order**

Chairman Baresich called the meeting to order at 9:03am.

**2. Determine Quorum**

Chairman Baresich determined a quorum was present.

**Present:** Chairman Baresich, Vice-Chair Culp, Bob Nunnenkamp, Mayor Pro Tem Vandenberg

**Absent:** Dan Wilson, (1 Vacant Seat)

**Staff Present:** Christina Amos, Derek Durst, Hunter Nestor

**3. Adoption of the Agenda**

**MOTION:** Bob Nunnenkamp moved to adopt the agenda as written. Vice Chair Culp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

**4. Adoption of the Minutes: 7/13/21**

**MOTION:** Vice Chair Culp moved to adopt the 7/13/21 minutes as written. Bob Nunnenkamp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

### UNFINISHED BUSINESS ITEMS

**TIME STAMP 2:30**

**1. Discussion of 2021 National Night Out**

Derek Durst, Public Facilities Manager, stated that everything is good to go for the event. He added that Village Clerk Austin Yow will be sending out event reminders. Board members discussed online promotion of the event, as well as the activities occurring at the event.

**TIME STAMP 8:35**

**2. Discussion of 2022 Marvin Day Event Planning**

Board members discussed securing locations like Marvin Ridge High or Firethorne Country Club for Marvin Day events. They then discussed arranging equestrian events. The Board then discussed creating a formal reporting structure for planning Marvin Day in order to ensure everyone is progressing with their assigned tasks.

The Board discussed and agreed by consensus to keeping using “Marvin Day” as the name of the event. They then discussed sponsorship structures, including primary/general event sponsors and sponsors for specific events. Board members agreed to establish the sponsorship structure at the September 28 PR&G Board work session meeting. Board members then discussed garden/art tours, logos, and t-shirts. The Board agreed by consensus to move forward with an owl/tree-based Marvin Day logo. They then discussed nature walks and trail runs. The Board concluded with assigning tasks to each member.

### NEW BUSINESS ITEMS

No items were discussed.

### AGENDA ITEMS

**1. TIME STAMP 24:40**

**Review of Action Items & Ongoing Action Item List**

- Mr. Yow will send out reminders for National Night Out.
- Mr. Yow will invite Councilman Lein to the September 28 PR&G Board work session meeting.
- Board members will establish the Marvin Day sponsorships at the September 28 PR&G Board work session meeting.

- Vice-Chair Culp will work on the nature walks and t-shirt logos for Marvin Day.
- Mr. Nunnenkamp will work on garden/art tours and ice cream for Marvin Day.
- Chairman Baresich will continue to talk with Marvin Ridge High and will continue to work on equine events for Marvin Day.
- Mayor Pro Tem Vandenberg will meet with representatives from Firethorne about using their venue, and with the Raptor Center about being involved with Marvin Day.
- Mayor Pollino and Councilman Marcolese will work on the car show for Marvin Day.
- Councilman Lein will work on arranging a band for Marvin Day.
- Councilman Wortman and Mr. Wilson will work on food trucks.

The Board reviewed the Ongoing Action Item List and made revisions.

**2. Board Comments**

No comments were given.

**ADJOURNMENT**

**MOTION:** Vice-Chair Culp moved to adjourn the meeting at 10:29am. Bob Nunnenkamp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

*Adopted:* \_\_\_\_\_

\_\_\_\_\_  
*John Baresich, PR&G Board Chairman  
 Village of Marvin*

\_\_\_\_\_  
*Austin W. Yow  
 Village Clerk & Assistant to the Manager*

PR&G ACTION ITEM LIST				
Meeting Date	Item	Action Needed	Person Responsible	Status
2021				
3/2/2021	MEP Sign	Move forward with the new park signs.	Derek	In Progress
3/2/2021	Pocket Park Projects	Check with the Girl Scouts about projects for the pocket park.	Vice-Chair Culp	On Hold
3/2/2021	Pocket Park Projects	Check with the Eagle Scouts about projects for the pocket park.	Derek	On Hold
3/2/2021	Pocket Park Projects	Contact Marvin Elementary art teachers.	Mayor Pro Tem Vandenberg & Chairman Baresich	In Progress
4/13/2021	Trail Parking	Look into Trail Parking at Swim Club & Storage Facility (Or other alternatives)	Hunter	In Progress
4/13/2021	Amber Meadows	Look into using Amber Meadows sidewalk for trail map	Hunter	In Progress
5/4/2021	Pocket Park	Walk through Pocket Park site	Vice-Chair Culp & Derek	In Progress
5/4/2021	Greenway Flooding	Meet with NCDOT to fix pitch of ditch.	Christina, Councilman Wortman, Dan Wilson	In Progress
5/25/2021	Marvin Day Planning	Draft a communication to target sponsors and local businesses for the 2022 Marvin Day Celebration.	Chairman Baresich & Austin	In Progress
6/1/2021	Belle Grove Greenway	Research realigning the Belle Grove Greenway.	Hunter	In Progress
6/1/2021	Belle Grove Greenway	Research a fee in lieu of the Belle Grove Greenway.	Hunter	In Progress
7/13/2021	Roundabout Plants	Get a quote from the Village's landscaper to switch out the plants at the roundabouts.	Derek	In Progress
7/13/2021	Marvin Day	Work on the health expo and blood drive.	Derek	In Progress
7/13/2021	Cottage Garden	Get together about the washout at the Cottage Garden at the Park.	Derek & Dan Wilson	In Progress
7/13/2021	Marvin Day	Map out a run for Marvin Day.	Dan Wilson	In Progress
7/13/2021	Marvin Day	Work on a car show and events at Firethorne.	Mayor Pro Tem Vandenberg	In Progress
7/13/2021	Marvin Day	Continue to work on equestrian events will talk to Marvin Ridge High.	Chairman Baresich	In Progress
7/13/2021	Marvin Day Run	Research what it takes to host a run.	Vice-Chair Culp	In Progress
7/13/2021	Marvin Day Logo	Work on a Marvin Day logo and sponsorship tier structure.	Vice-Chair Culp	In Progress
7/13/2021	Marvin Day Name	Brainstorm on names for Marvin Day.	PR&G Board	In Progress
7/27/2021	National Night Out	Send out reminders for National Night Out.	Austin	In Progress
7/27/2021	Marvin Day	Invite Councilman Lein to the September 28 PR&G Board work session meeting.	Austin	In Progress
7/27/2021	Marvin Day	Establish the Marvin Day sponsorships at the September 28 PR&G Board work session meeting.	PR&G Board	In Progress
7/27/2021	Marvin Day	Work on the nature walks and t-shirt logos for Marvin Day.	Vice-Chair Culp	In Progress
7/27/2021	Marvin Day	Work on garden/art tours and ice cream for Marvin Day.	Bob Nunnenkamp	In Progress
7/27/2021	Marvin Day	Continue to talk with Marvin Ridge High and will continue to work on equine events for Marvin Day.	Chairman Baresich	In Progress
7/27/2021	Marvin Day	Meet with representatives from Firethorne about using their venue, and with the Raptor Center about being involved with Marvin Day.	Mayor Pro Tem Vandenberg	In Progress
7/27/2021	Marvin Day	Work on the car show for Marvin Day.	Mayor Pollino & Councilman Marcolese	In Progress
7/27/2021	Marvin Day	Work on arranging a band for Marvin Day.	Councilman Lein	In Progress

<b>Meeting Date</b>	<b>Item</b>	<b>Action Needed</b>	<b>Person Responsible</b>	<b>Status</b>
7/27/2021	Marvin Day	Work on food trucks.	Councilman Wortman and Dan Wilson	In Progress