



VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

PARKS, RECREATION, & GREENWAYS BOARD WORK SESSION MEETING AGENDA

May 25, 2021 – 9am
Village Hall, 10004 New Town Road
Work Session (Virtual Meeting)

AGENDA ITEMS

1. Call to Order
2. Determine Quorum
3. Adoption of the Agenda
4. Adoption of the Minutes: 5/4/21

UNFINISHED BUSINESS ITEMS

1. Discussion of 2022 Marvin Day Event Planning (9am-10am) PR&G Board

NEW BUSINESS ITEMS

1. Discussion of Marvin Day Event Ideas with Councilman Jamie Lein (10am) Councilman Lein

AGENDA ITEMS

1. Review of Action Items & Ongoing Action Item List Austin W. Yow
2. Board Comments PR&G Board

ADJOURNMENT



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PARKS, RECREATION, & GREENWAYS BOARD MEETING MINUTES

May 4, 2021 – 9am

Village Hall, 10004 New Town Road

Regular Meeting (Virtual Meeting)

AGENDA ITEMS

1. Call to Order

Chairman Baresich called the meeting to order at 9:08am.

2. Determine Quorum

Chairman Baresich determined a quorum was present.

Present: Chairman Baresich, Bob Nunnenkamp, Mayor Pro Tem Vandenberg (Council Liaison)

Present Virtually: Vice-Chair Culp, Dan Wilson

Absent: None

Staff Present: Derek Durst, Austin W. Yow, Rohit Ammanamanchi

3. Adoption of the Agenda

Mayor Pro Tem Vandenberg requested to add:

- Unfinished Business #4 “Update on Innisbrook Trail Easement”
- Unfinished Business #5 “Recap of Community Clean Up Event”
- Unfinished Business #6 “Update on Roundabout Plantings”
- New Business #4 “Village Hall Landscape Plan with PR&G Board”

MOTION: Bob Nunnenkamp moved to adopt the agenda as amended. Vice-Chair Culp seconded the motion.

VOTE: The motion passed unanimously.

4. Adoption of the Minutes: 4/13/21

MOTION: Vice-Chair Culp moved to adopt the 4/13 minutes as written. Dan Wilson seconded the motion.

VOTE: The motion passed unanimously.

5. Public Comment Period

No comments were given.

PUBLIC FACILITIES MANAGER’S UPDATE

TIME STAMP 4:45

1. Disc Golf Update

Derek Durst, Public Facilities Manager, stated that the project is progressing. He recently walked the site with the representative. He stated that the equipment will arrive in two weeks and should be installed in mid-June.

TIME STAMP 7:15

2. Greenway Flooding Update

Mr. Durst informed the Board that park staff recently cleared a path at the flooding site on the Marvin Loop to allow Councilman Wortman to get machinery to the site. He stated that Councilman Wortman recently installed a berm and will soon be clearing a drainage ditch to help prevent flooding. Mr. Wilson stated that the ditch needs to be graded properly and he agreed to be on a call alongside Village Manager Christina Amos and Councilman Wortman with NCDOT.

TIME STAMP 14:15

3. Park Drainage Update

Mr. Durst stated that the drainage issues at Marvin-Efird Park were addressed a few weeks prior. He stated that old mulch and clay were removed from the playground area and a gravel base and new mulch were installed. A French drain was installed at the bottom of the hill near the barn. With these changes, he hopes that the drainage issues will be resolved.

UNFINISHED BUSINESS ITEMS

TIME STAMP 16:15

1. Discussion of 2022 Marvin Day Event Planning

Board members discussed how to structure the event and agreed that the celebration should be composed of multiple events at different locations so residents can flow between locations throughout the day. Board members discussed various ideas for the event and agreed to continue this discussion at the May 25 PR&G Board work session.

TIME STAMP 33:35

2. Consider Adoption of Revised PR&G Board Meeting Schedule

Austin W. Yow, Village Clerk & Assistant to the Manager, explained that the proposed schedule includes work session meetings on the last Tuesday morning of every other month at 9am to allow the Board additional meetings to plan for the 2022 Marvin Day Celebration. *(See attached schedule, which is included as a reference in these minutes).*

MOTION: Bob Nunnenkamp moved to adopt the revised PR&G Board Meeting Schedule as presented. Dan Wilson seconded the motion.

VOTE: The motion passed unanimously.

TIME STAMP 35:00

3. Pocket Park Update

Rohit Ammanamanchi, Planning & Zoning Administrator, informed the Board that the Village Council agreed to the terms of the deed transfer at their last meeting and now both parties need to execute the deed and sign the remaining paperwork. He also informed the Board that the Weddington Chase subdivision wishes to build a sidewalk to connect to the Village's trail at the site.

The Board discussed the next steps to help develop the land into a park. The Board agreed to visit the site to gather ideas. They then discussed getting elementary students involved in designing logos/signage for the park.

TIME STAMP 53:15

4. Update on Innisbrook Easement

Mr. Ammanamanchi informed the Board that two property owners in Innisbrook are supportive of having a connection to the future Preserve Trail on/by their properties if it is properly landscaped and buffered. He added that for the sake of simplicity, the easement would only lie on one property.

TIME STAMP 1:07:40

5. Recap of Community Clean Up Event

Chairman Baresich informed the Board that the event was plagued by rain shortly after the supplies were dropped off. He stated that a neighbor of his worked to clean roadways in Providence Estates. He added that his girlfriend and daughter cleaned a section of New Town Road. He noted that a few young residents who called themselves "Marvin Road Maintenance" cleaned a few local roadways. The Board discussed possibly honoring these residents in the future. The Board then discussed ways to better coordinate with HOAs in the future.

Vice-Chair Culp spoke about the Trees for Trash program. For every 25 pounds of trash, a free plant is provided. The Board discussed this item in depth and agreed to schedule a second event in the fall.

TIME STAMP 1:22:35

6. Roundabout Planting Update

Mr. Nunnenkamp stated he has heard numerous complaints about the maintenance of the roundabout plantings. He encouraged the Board to take action to improve the landscaping. Vice-Chair Culp agreed to collect soil samples for a soil test. The Board agreed to discuss this topic again at their next meeting.

NEW BUSINESS ITEMS

TIME STAMP 1:33:50

1. Discussion of Eagle Scout Projects

The Board briefly discussed ideas for Eagle Scout projects. Board members agreed to help meet with scouts to hear their ideas. Board members agreed to compose a list of ideas for projects to discuss at their June meeting. This list could then be shared online.

TIME STAMP 1:41:10

2. Discussion and Consider Adoption of Revised PR&G Board Rules of Procedure

Mr. Yow explained that Council wishes to increase the stipends of the PR&G Board to \$75 per regular meeting and that this revision is in accordance with that proposal. Additionally, he explained that Council will soon consider revising the stipends policy to allow members the option of collecting their stipends either quarterly or annually. *(See attached Rules of Procedure, which are included as a reference in these minutes).*

MOTION: Bob Nunnenkamp moved to adopt the revised PR&G Board Rules of Procedure as presented. Dan Wilson seconded the motion.

VOTE: The motion passed unanimously.

TIME STAMP 1:43:40

3. Discussion of Recruiting a New Board Member

Chairman Baresich informed the Board that he reached out to Angel Martin to volunteer to serve on the PR&G Board.

TIME STAMP 1:46:00

4. Village Hall Landscape Plan with PR&G Board

Vice-Chair Culp discussed certifying the site of the new Village Hall as a Certified Wildlife Habitat. She also suggested that the site should house example areas to show residents what is required to have their properties designated as Certified Wildlife Habitats.

AGENDA ITEMS

TIME STAMP 1:54:00

1. Review of Action Items & Ongoing Action Item List

- Mr. Yow will invite Councilman Lein to PR&G May Work Session at 10am.
- Mr. Ammanamanchi will confirm with the Village Attorney about building a trail in an existing utility easement.
- Mr. Yow will add "Discussion of Dates for Fall Community Clean Up Event" to June PR&G Agenda.
- Mr. Yow will add "Discussion of Well for Roundabout Irrigation" to May 11 Council Agenda.
- Mr. Yow will add Roundabout Plantings Update to June PR&G Agenda.
- Mr. Ammanamanchi will send out the Village Hall Landscape Plan to the PR&G Board.
- Vice-Chair Culp and Mr. Durst will walk through the Pocket Park site.
- Mr. Nunnenkamp will follow up with Mike Gilboy about HOA involvement in community events.
- Board members will prepare ideas for Eagle Scout Projects for June PR&G Meeting.
- Ms. Amos, Councilman Wortman, and Mr. Wilson will meet with NCDOT to fix pitch of ditch.

The Board reviewed the list and made changes.

TIME STAMP 2:07:00

2. Board Comments

No comments were given.

ADJOURNMENT

MOTION: Bob Nunnenkamp moved to adjourn the meeting at 11:15am. Dan Wilson seconded the motion.

VOTE: The motion passed unanimously.

Adopted: _____

John Baresich, Chairman

*Austin W. Yow
Village Clerk & Assistant to the Manager
Village of Marvin*

PR&G ACTION ITEM LIST				
Meeting Date	Item	Action Needed	Person Responsible	Status
2021				
3/2/2021	MEP Sign	Move forward with the new park signs.	Derek	In Progress
3/2/2021	Pocket Park Projects	Check with the Girl Scouts about projects for the pocket park.	Vice-Chair Culp	On Hold
3/2/2021	Pocket Park Projects	Check with the Eagle Scouts about projects for the pocket park.	Derek	On Hold
3/2/2021	Pocket Park Projects	Contact Marvin Elementary art teachers.	Mayor Pro Tem Vandenberg & Chairman Baresich	In Progress
4/13/2021	Amber Meadows	Look into connector from Amber Meadows Trail to Commercial Corridor - PRG Priority	Rohit	In Progress
4/13/2021	Trail Parking	Look into Trail Parking at Swim Club & Storage Facility (Or other alternatives)	Rohit	In Progress
4/13/2021	Amber Meadows	Look into using Amber Meadows sidewalk for trail map	Rohit	In Progress
5/4/2021	Meeting	Invite Councilman Lein to PRG May Work Session at 10am	Austin	Complete
5/4/2021	Attorney - Easement	Confirm with Chaplin ability to build trail in existing utility easement	Rohit	Complete
5/4/2021	Agenda	Add Discussion of Dates for Fall Community Clean Up Event to June PRG Agenda	Austin	Complete
5/4/2021	Council Agenda	Add Discussion of Well for Roundabout Irrigation to May 11 Council Agenda	Austin	Complete
5/4/2021	Agenda	Add Roundabout Plantings Update to June PRG Agenda	Austin	Complete
5/4/2021	Village Hall Landscape	Send out Village Hall Landscape Plan to PRG Board	Rohit	Complete
5/4/2021	Pocket Park	Walk through Pocket Park site	Vice-Chair Culp & Derek	In Progress
5/4/2021	HOAs	Follow up with Mike Gilboy about HOAs	Bob Nunnenkamp	In Progress
5/4/2021	Eagle Scout Projects	Prepare ideas for Eagle Scout Projects for June PRG Meeting	PR&G Board	In Progress
5/4/2021	Greenway Flooding	Meet with NCDOT to fix pitch of ditch.	Christina, Councilman Wortman, Dan Wilson	In Progress