



# VILLAGE OF MARVIN

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## VILLAGE COUNCIL AND PR&G BOARD JOINT MEETING MINUTES

Tuesday, November 30, 2021 – 9am  
Village Hall, 10004 New Town Road  
Joint Meeting (Virtual Meeting)

### AGENDA ITEMS

#### 1. Call to Order & Determination of Quorum

Mayor Pollino and Chairman Baresich called the meeting to order at 9:02am and determined that a quorum was present.

##### Village Council & Staff

**Present:** Mayor Pollino, Mayor Pro Tem Vandenberg, Councilman Lein,

**Present Virtually via Webex:** Councilman Marcollese

**Absent:** Councilman Wortman

**Staff Present:** Christina Amos, Austin W. Yow, Hunter Nestor, Jamie Bays, Derek Durst

##### PR&G Board

**Present:** Chairman Baresich, Vice-Chair Culp, Bob Nunnenkamp

**Present Virtually via Webex:** Dan Wilson

**Absent:** None (1 Vacant Seat)

#### 2. Consider Allowing Councilmembers and Board Members to Participate Remotely

**MOTION:** Mayor Pro Tem Vandenberg moved to allow Councilmembers and Board Members to participate remotely.

**VOTE:** The motion passed unanimously, 3-0.

#### 3. Adoption of the Agenda

Mayor Pro Tem Vandenberg requested to make the following changes:

- Add Item #6 “Discuss and Consider Amending Manual of Fees and Charges to Modify Professional Pass and Facility Rentals Fees”
- Add Village Council Business Item #1 “Discussion of Government/Non-Profit Communication Requests”
- Add Village Council Business Item #2 “Discuss and Consider Adoption iPad Usage Policy”

**MOTION:** Mayor Pro Tem Vandenberg moved to adopt the agenda as amended.

**VOTE:** The motion passed unanimously, 3-0.

**MOTION:** Bob Nunnenkamp moved to adopt the agenda as amended. Vice-Chair Culp seconded the motion.

**VOTE:** The motion passed unanimously, 4-0.

##### TIME STAMP 3:30

#### 4. Discussion of Annual Tree Lighting & Santa Parade

Derek Durst, Public Facilities Manager, informed the Council and Board that the preparations are proceeding for both the parade and the tree lighting. He explained that the parade would begin at 3pm and end by 4:30pm at Marvin Efield Park. He then explained the timeline of planned events for the tree lighting. The Council and Board discussed the proposed parade route, musical performances, and communications.

##### TIME STAMP 20:20

#### 5. Discussion of 2022 Marvin Day Celebration (Saturday, May 21, 2022)

The Council and Board discussed logos for the event. Both the Council and Board agreed to select an Owl as the official Marvin Day mascot and logo (*shown below*). They then discussed the timeline of events for the celebration in depth. The Council and Board also discussed planning additional events to market to teenagers, food trucks, ice cream, the art and gardens tours, the car show, sponsorships, communications, and marketing.

Following this discussion, Dan Wilson left the Webex meeting.



TIME STAMP 1:50:20

6. **Discuss and Consider Amending Fee Schedule to Modify Professional Pass and Facility Rentals Fees**

Christina Amos, Village Manager, explained that many professional pass holders also reserve the Barn at Marvin Efird Park to hold classes or events for free. She asked if the Council and Board wanted to consider changing the fee schedule to create a distinction between the professional passes and barn rentals, as well as to consider changing rental fees to an hourly rate. She added that a discounted rate could be provided to professional pass holders during non-peak holders. The Council and Board discussed this in depth and agreed by consensus that professional pass holders should not get free facility rentals.

Both boards agreed that a separate photography pass should be provided and that a flat hourly rate should be implemented for all rentals. Staff will bring a revised fee schedule based at a future meeting.

**PR&G BOARD ADJOURNMENT**

**MOTION:** Vice-Chair Culp moved to adjourn the PR&G meeting at 11:12am. Bob Nunnenkamp seconded the motion.

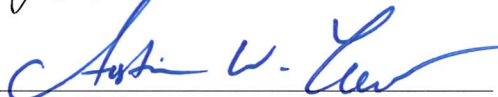
**VOTE:** The motion passed unanimously, 3-0.

The Village Council continued the meeting following the PR&G Board's adjournment.

Adopted: 12-7-21



  
John Baresich, PR&G Board Chairman  
Village of Marvin

  
Austin W. Yow  
Village Clerk & Assistant to the Manager