



# VILLAGE OF MARVIN

10004 New Town Road | Marvin, NC | 28173 | Tel: (704) 843-1680 | Fax: (704) 843-1660 | www.marvinnc.org

## PARKS, RECREATION, & GREENWAYS BOARD MEETING MINUTES

December 7, 2021 – 9am  
Village Hall, 10004 New Town Road  
Regular Meeting (Virtual Meeting)

### AGENDA ITEMS

#### 1. Call to Order

Chairman Baresich called the meeting to order at 9:07am.

#### 2. Determine Quorum

**Present:** Chairman Baresich, Vice-Chair Culp, Bob Nunnenkamp, Mayor Pro Tem Vandenberg (*Council Liaison*)

**Absent:** Dan Wilson, (1 Vacant Seat)

**Staff Present:** Derek Durst, Christina Amos, Austin W. Yow, Hunter Nestor, Jamie Bays

#### 3. Adoption of the Agenda

The Board requested to make the following changes:

- Move “Discussion of 2022 Marvin Day Celebration (Saturday, May 21, 2022)” to the end of Unfinished Business.

**MOTION:** Bob Nunnenkamp moved to adopt the agenda as amended. Vice-Chair Culp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

#### 4. Adoption of the Minutes: 11/2/21 (Regular), 11/30/21 (Joint with Council)

**MOTION:** Vice-Chair Culp moved to adopt the minutes as presented. Bob Nunnenkamp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

#### 5. Public Comment Period

Austin W. Yow, Village Clerk & Assistant to the Manager, read a comment submitted by **Amy Ferguson; 10356 New Town Road:**

“To Derek Durst, The Clerk of The Village of Marvin, the Parks and Recreation Committee and Board Members;

Lanny Openshaw had a vision to establish a community park and he nailed it. I am sure he would be thrilled to see the daily usage from all aspects of activities and diversities of people enjoying the beautiful outdoors in a peaceful setting. I would ask each board member what are your goals for the park? Are you seeking a return on investment, a place to provide access to recreational opportunities, community enrichment, increase property values, etc.? Do you have plans to purchase another property for a park, or build another barn at this site? If you increase the park usage fee will the funds, be allocated to new Park resources?

My Name is Amy Ferguson. I have been a resident of the Village of Marvin since 2011. I am also a small business owner that has been blessed to have the fortunate opportunity to host hundreds of dog training classes, over the years, at Marvin Ebird Park. For the first several years the park was a hidden gem, underutilized, and not well known by those in the community. It was often joked that everyone in Marvin has their own large yard, pool, and playset, so why would people come to this park when they can stay home.

The Park eventually gained popularity mainly with photographers as you can see why with such a gorgeous natural setting and beautiful barn to use as backdrops. Once, Covid came, outdoor venues were in high demand for a place to go outside the home for recreational outlets as well as for small business owners to grasp onto ways to maintain their business. The barn at the park became a hotspot for small business owners to stay on business and provide recreational outlets, extracurricular activities, and enrichment activities to attend.

It is my understanding that one of the topics on the agenda is the idea to institute a flat hourly rental rate for usage of the barn. Last year, my professional pass increased to \$250. Over the years, I have worked closely with Mr. Derek Durst to maintain a schedule that allows usage of the barn by many other professional pass holders, community citizens, and private barn rental usage. Please note when considering the rate increases the reason, I asked each of you about your park goals. It will be a fine balance of running it like a business and offering it as a community enhancer, with your citizens in mind, to maintain the varied programs. As small

business owners we love what we do and what we provide to the people in our community at your town park. Most of us are not making a killing financially, so if you could please consider a rate that is fair such as \$15-20/hr. I am not sure if you are just thinking of a flat rate, or a sliding scale rate (higher rates on weekends, holidays, etc.?), or discounted rates for high end users and professional pass holders, so I will focus on the fixed hourly rate that I believe is being proposed.

Currently, I have the barn reserved 4 times a month. If I paid \$15/hr the annual fee would be \$720. That is about 3x what I paid last year. If I paid \$20/hr the annual fee would be \$960, nearly 4 times the amount I paid last year. If your rates were \$40/hr my annual fee would be \$1,920. This would not be feasible to me for my small business in addition to the insurance, taxes, certifications, paid staff, and other funds that are associated in running a business that people often don't think about. I agree your rates should increase, gently!

Mr. Derek Durst has done a phenomenal job as the Parks and Recreation Director! He has built an amazing community vibe with all types of people seeking different outlets and interests that can be fulfilled! He has a full Parks and Recreation Activity Program that is driven by the interest of the people in your community. I am sure you will take his input and suggestions into account when making this decision as the elected council. Thank you for your time and consideration. Please feel free to reach out to me as needed.”

## PUBLIC FACILITIES MANAGER’S UPDATE

### TIME STAMP 7:20

#### 1. Roundabout Plantings Update

Derek Durst, Public Facilities Manager, stated he has received one quote of \$8,800 for the desired planting configuration for the two roundabouts. The Board agreed that that price was higher than desired and asked Mr. Durst to obtain an itemized version of the quote.

### TIME STAMP 12:10

#### 2. Marvin Gardens Pocket Park Update

Mr. Durst explained that a vendor was selected by Council to clear the privets and brush from the pocket park site. The Board discussed this item in depth, including materials that could be used for pathways. Mr. Nunnenkamp informed the Board that a donation of \$255 was made to MARSH for the pocket park for the purpose of planting indigenous plants.

## UNFINISHED BUSINESS ITEMS

### TIME STAMP 22:05

#### 1. Discussion of Annual Tree Lighting & Santa Parade

Mr. Durst and Chairman Baresich discussed coordinating the event, including securing music equipment, booking the High School Choir, and recruiting volunteers.

### TIME STAMP 31:10

#### 2. Discuss and Consider Recommendation of Changes to Fee Schedule

The Board discussed altering the structure of the facility rental fees in the fee schedule. Mr. Durst recommended a flat hourly rate for rentals and a discounted rate for professional pass holders to ensure that rentals can be easily managed by staff. The Board discussed this in depth, including the rate structure and amount.

The Board agreed to recommended a flat hourly rate for rentals, and a discounted rate for professional pass holders. Professional pass holders would pay one quarter of the rental fee for hourly use (\$10 per hour plus the \$250 professional pass fee) during non-peak hours in 2022. They agreed that in 2023 that professional pass holders should pay half of the rental fee.

### TIME STAMP 57:40

#### 3. Discussion of the Marvin Efir Park Signs

Bob Nunnenkamp explained that he was working with an Eagle Scout on building the frames for the new signs for Marvin Efir Park. He asked the Board for feedback on a design that uses crushed gravel as a base. The Board discussed this in depth and agreed that river rock would be a good base for the sign. The precise location of the sign is to be determined.

### TIME STAMP 1:13:30

#### 4. Belle Grove Trail Update

Hunter Nestor, Planning & Zoning Administrator, explained that the Belle Grove subdivision had a mulch trail on their on the plat for the developer to construct. He added that the Village asked the developer for a fee in lieu of the trail, in light of concerns expressed by residents of the subdivision. The developer has agreed to provide \$8,650 for the fee in lieu.

**MOTION:** Bob Nunnenkamp moved to recommend that Council accept fee in lieu of \$8,650 for the Belle Grove Trail. Vice-Chair Culp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

**TIME STAMP 1:21:40**

**5. Discussion of 2022 Marvin Day Celebration (Saturday, May 21, 2022)**

Christina Amos, Village Manager, walked through the scheduled events for the festival, asking each staff/Board member for updates.

**NEW BUSINESS ITEMS**

**TIME STAMP 2:26:00**

**1. Discuss and Consider Recommendation of Heritage at Marvin Subdivision Sketch Plan**

Mr. Nestor explained that a sketch plan has been submitted for a by-right 29-home subdivision, the “Heritage at Marvin” at the intersection of New Town and Marvin Road. He explained that the plan is for a conservation style subdivision that is compliant with the Village’s ordinances. He added that the proposal may be amended if the Marvin Heritage District is approved. The Board discussed this item in depth, including buffers, utilities, and trail connectivity. The Board agreed to table this item until January.

**TIME STAMP 2:59:45**

**2. Discussion of the New Agenda & Meeting Management System**

Mr. Yow informed the Board that a new agenda and meeting management software will be in place by January 2022. He stated that Board Members will receive their agenda packets through an online portal and that they will receive their login information this month. He added that training will also be available to all members.

**TIME STAMP 3:01:00**

**3. Discussion of Trailhead Markers**

Bob Nunnenkamp explained that the Board may wish to add Trailhead Markers, format to be determined, to the list of Eagle Scout Projects. The Board agreed by consensus to add it to the project list.

**TIME STAMP 3:07:20**

**4. Discussion of Spring 2022 Community Clean Up Event**

The Board agreed by consensus to schedule the Spring 2022 Community Clean Up Event for Saturday, May 7, 2022.

**TIME STAMP 3:10:30**

**5. Discussion of Parks and Recreation Trust Fund 2022 Application**

Ms. Amos explained that she has researched applying for the Parks and Recreation Trust Fund (PARTF) to facilitate future park projects, including a dog park. She explained that you can apply for the fund once per every 25 years for each park. She explained that the Village would commit the funds and be reimbursed 50 percent if awarded the grant.

The Board discussed this in depth and agreed by consensus that the Village should apply for the grant and consider ideas like a performance stage, a dog park, more seating, greenways, playgrounds, parking, etc.

**MOTION:** Chairman Baresich moved to excuse Kristyna Culp from the meeting. Bob Nunnenkamp seconded the motion.

**VOTE:** The motion passed unanimously, 3-0.

A quorum was lost and no further business occurred.

**AGENDA ITEMS**

**TIME STAMP 3:29:10**

**1. Review of Action Items**

- Mr. Durst will obtain an itemized roundabout plantings quote.
- Mr. Nestor will review the sign ordinance and recommend changes to allow for trailhead markers.

**2. Ongoing Action Item List**

The Board did not review the Ongoing Action Item List.

TIME STAMP 3:29:50

3. Board Comments

**Chairman Baresich:** He stated he appreciated the Village recognizing Ray Williams, the first PRG Chair, for all of contributions to the community.

ADJOURNMENT

**MOTION:** Bob Nunnenkamp moved to adjourn the meeting at 12:37pm. Chairman Baresich seconded the motion.

**VOTE:** The motion passed unanimously, 2-0.

Adopted: 114122



John Baresich  
John Baresich, PR&G Board Chairman  
Village of Marvin

Austin W. Yow  
Austin W. Yow  
Village Clerk & Assistant to the Manager